

Princeton and Lisbon, December 21<sup>st</sup>, 2023

## Company Background/Culture

KYBORA is a global advisory firm and investment bank whose mission is to help life sciences companies achieve enduring success. We create value for our clients by helping them move efficiently along their critical path and achieve their objectives. Our name comes from Kinyarwanda, the language of the country where our founder was born. In that language, the word KYUOBORA means "Guide/Leader." Like any good guide, KYBORA brings its clients to their destinations while advising them along the way. The solutions we offer include M&A, licensing, fundraising, and strategic consulting, advisory services. With offices in the US, Switzerland, and China, and a direct presence in all key biopharma markets around the world, KYBORA offers unparalleled global reach and local knowledge.

Our work has a positive impact on the lives of patients worldwide. Licensing a product in a country ensures that patients in that country will have access to a potentially lifesaving medicine. Helping biotech companies raise capital ensures the development of life altering solutions.

Our vision is to build KYBORA into a brand that is immediately recognized by all actors in the global life science industry. It will be synonymous with value creation, quality, and care. It will focus on delivering true, actionable, strategic solutions so that its clients can effectively move along their critical path and generate value to patients worldwide.

In the next three years, we will grow our business in Asia Pac, Europe, the US, and Latin America. We will implement the systems that will support a quality scaling up process. We will hire the best talents to help us achieve our objectives, and we will develop a world-class brand.

**KYBORA's core values are Integrity, Excellence, Innovation, Collaboration, Customer Centricity, Accountability, Decisiveness, and Adaptability.**

## Global Finance and Accounting Manager

**POSITION:** Global Finance and Accounting Manager  
**COMPANY:** KYBORA  
**LOCATION:** Portugal  
**REPORTING:** Chief Executive Officer

### Role Description:

We are seeking an experienced Global Finance and Accounting Manager to join our firm. In this position, he/she will be responsible for managing the entire finance function for the firm. This includes managing our ERP system (NetSuite), making sure clients are invoiced and suppliers paid on time, ensure payroll is completed accurately for all affiliates, manage working capital, provide accurate financial reports on a monthly, quarterly, and annual basis to each affiliate and on a consolidated basis, prepare budget, and monitor financial performance of the firm. The candidate selected is also expected to manage the various relationships with local suppliers overseeing bookkeeping, payroll, and local tax filing. In addition, he/she is expected to use financial reporting, metrics, analytics, and projections to help build budgets for the affiliates and the company that support investments needed to successfully grow KYBORA.

### Preferred Experience and skills:

- The ideal candidate should have 5-10 years of experience in finance and accounting.
- Bachelor's degree in accounting, Finance, or a related field.
- Proven experience in coordinating accounting and finance practices in diverse markets, displaying adaptability and a global financial perspective.
- Ability to think strategically.
- Exceptional attention to detail.
- In-depth understanding of business bookkeeping procedures and accounting regulations.
- Experience with NetSuite is a plus.
- Strong analytical and critical thinking skills.
- Exceptional written and verbal communication skills, with the ability to convey complex concepts in a clear and compelling manner.
- Strong analytical and strategic thinking abilities.
- Experience in the biopharma industry is a plus.
- Experience supporting B2B service provider is a plus.

For more information, please visit:

[kybora.com](http://kybora.com)



KYBORA's mission is to

# Help Life Sciences Companies Achieve Enduring Success



## Specific Responsibilities for the Global Finance and Accounting Manager position to include:

- Manage the finance function.
- Ensure bookkeeping is accurately completed every month.
- Prepare and analyze financial statements, ensuring accuracy and compliance with accounting standards. Provide insights into financial performance and generate periodic reports for management review.
- Demonstrate a comprehensive understanding of accounting practices in various markets. Navigate regulatory requirements and compliance standards in different regions. Adapt financial strategies to align with market-specific conditions.
- Contribute to the development and execution of financial strategies. Collaborate with cross-functional teams to integrate financial planning into overall business goals. Provide recommendations for improvements in financial processes.
- Coordinate and manage external audits. Ensure compliance with local, national, and international financial regulations. Implement and maintain effective internal control procedures.
- Utilize advanced accounting software and technology to enhance financial processes. Identify opportunities for automation and efficiency improvements.
- Actively participate in weekly update meetings with management.
- Actively participate in the BoD quarterly meetings.
- Actively participate in quarterly KYBORA firmwide meetings and KYBORA's annual strategy meeting to help review KYBORA's strategy and derive tactical plans for growth globally.
- Embody KYBORA's core values: Integrity, Excellence, Innovation, Collaboration, Customer Centricity, Accountability, Decisiveness, and Adaptability.

As the Global Finance and Accounting Manager, you will play a vital role in our company's success by meticulously managing our financial records and supporting investment decisions. This position offers a unique opportunity for a seasoned accountant to leverage their expertise across diverse markets, contributing to the financial success and sustainability of our organization.

Join us in maintaining financial transparency and driving our organization's growth. If you are a strategic thinker with a global mindset and a passion for finance, we invite you to apply for this role. Prior to interviews, candidates willing to join the growing team and expand the business of KYBORA are required to send a motivation letter, copy of their CV, and a list of references to [info@kybora.com](mailto:info@kybora.com).

For more information, please visit

[kybora.com](https://kybora.com)

## Contact Us ●

KYBORA



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